**JOB DESCRIPTION**

**Job title:** Learning Support Assistant

Salary: Grade B

Hours: full-time/part-time pro-rata

**Reporting to:** Line Manager

**Main Purpose:** To work in partnership with the teacher to foster effective participation of pupils in the social and academic processes of the school

**Accountabilities:**

**Support for pupils**

* Promote learning through positive support and effective feedback
* Working with individuals or groups of children, assist in ensuring pupils are kept on task and complete activities set by teachers
* Deal with behavioural and special needs issues in conjunction with the teacher

**Support for teachers**

* Help implement lesson plans
* Provide feedback on pupil progress
* Make judgements about pupils’ needs in conjunction with the teacher
* Assist with testing and assessment
* Help prepare resources to support learning including displays

**Support for the school**

* Contribute to realising the school vision
* Implement school policies and procedures including those relating to child protection, health and safety and confidentiality
* Participate in training and other learning activities
* Work with outside agencies
* Provide playtime supervision
* Attend relevant meetings as required

**Other duties and responsibilities**

Any other duties that the Head Teacher may from time to time ask the post-holder to perform.