



Lee-on-the-Solent Junior School
SAILING INTO THE FUTURE

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Headteacher: Mrs Lucy Faulkner

Wednesday 6th January 2021

Dear Parents and Carers,

I wanted to write to express my sincere gratitude for working with us and remaining patient around organising remote learning and provision in school for children who are vulnerable and/or have parents who are critical workers. We are now operating once again under these extremely unfortunate circumstances. I am extremely grateful for the positive messages we have received. We will continue to work with you so that we can get through this difficult time together.

Thank you also for keeping your children at home. As a parent, I entirely understand the challenges this poses while you are trying to juggle your own work commitments. The critical worker provision is for families who absolutely need it so that we can restrict the numbers of children attending school face-to-face.

Remote Learning – Microsoft Teams

On Monday, we will be switching to our new remote learning system. We will be using Microsoft Teams to deliver up to 4 hours learning per day but teachers will be available from 9am-3pm on Dojo (for parents to contact teachers using the message system) and on Teams for the children to interact with teachers around their learning. On Class Dojo, you will shortly receive your child's email address and password for Teams with instructions of what to do.

We are aiming to provide a mixture of live and recorded lessons with 'work' stored on the Teams system. Your child will be set 'assignments' to complete and once finished, the teacher will be able to provide feedback.

There will be teething problems around running this completely new system. You will have the weekend to help the children install the 'Teams app' on their device and log into the system. I have attached a user guide for parents to help support this. There will be some quite strict rules around using Microsoft Teams. Please explain to your child that they must only use it for educational purposes. There will be a pupil user guide available on Dojo when they receive their user name and password.

We will go 'live' for class registration on Monday on Teams. Once logged in, they will need to click the 'calendar' tab if they are using it on laptop/tablet or find the calendar by pressing 'more' at the bottom. They can then join their class registration meeting where further instructions will be given. **If your child starts a meeting accidentally before the start time, please tell them to leave it immediately. They must not post anything until they have met with their teacher on Monday.**

Please be patient while we learn how to use the system to its fullest effect. Should you be unable to get logged in, we will be able to see in school and **we will contact you**. Once we get started, if you are having trouble opening the files etc. your class teacher should in the first instance, be able to help.



If you are unable to access the learning on Teams and/or Dojo, as a contingency, please ask your children to watch the educational programmes on CBBC from Monday and/or use the resources on BBC Bitesize website or Oak Academy.

Access to Devices

We know that some families may struggle with devices; we have allocated the very few laptops given to us by the DfE however they have said they will be providing more in due course. We will keep you posted and should you qualify for one, we will get one to you as soon as possible.

We are also indebted to the local community who have donated a number of devices to us. Our thanks to 'Solent Computers' who have wiped the data so that we are in a position to donate these to families. Should you need devices, please contact the office and we can put you on the list to receive one.

Paper Copies and Learning Packs

Please remember, like last time, we are able to provide paper copies of the work for you to collect from the school office each week. Please come to the office each Monday to collect a pack. There may be a delay next week due to getting the remote platform up and running. We will send a Dojo message once they are ready for you to collect.

We will be keeping in touch with you all. Should we not hear from you, we will be giving you a welfare call to check in with our families. Please make sure we have an up to date telephone number and email address.

I think that is enough information to digest for the time being. I will continue to send letters and provide more information as and when I receive it. For now, stay safe, be kind and look after each other.

Yours Sincerely,



Mrs Lucy Faulkner
Headteacher